

State Historical Records Advisory Board

Minutes

The State Historical Records Advisory Board (SHRAB) met on August 24, 2005 at 12:45 p.m. in the Board Room at the Kentucky Department for Libraries and Archives (KDLA). Board members present were: Richard Belding, Coordinator; Barbara Teague, Deputy Coordinator; Mary Margaret Bell, Jefferson County Public Schools (JCPS); Dr. James Greene, Harlan Independent School District; and Mary Winter, Kentucky Historical Society (KHS). Also present was Connie Renfro, Public Records Division Secretary. Not present were: Rebecca Ryder, University of Kentucky (UK); Sue Lynn McDaniel, Western Kentucky University (WKU); Kent Whitworth (KHS); Dr. William Mulligan, Murray State University (Murray SU) and Dr. Yvonne Baldwin, Morehead State University (MSU).

Belding said that because of other obligations, Dr. Baldwin and Dr. Mulligan had asked to be replaced as SHRAB members.

The minutes of May 24, 2005 were reviewed. Winter made a motion to accept the minutes, seconded by Bell. Motion carried unanimously.

Teague reported on the Council of State Historical Records Coordinator's (COSHRC) annual meeting, which was held in conjunction with the National Association of Government Archives and Records Administration (NAGARA) annual meeting on July 20-23, 2005 in Richmond, Virginia. Funding for the National Historical Publications and Records Commission (NHPRC) was funded both by the Senate and the House, but at different levels. The bill now goes to the Conference Committee. At the bare minimum, NHPRC will receive \$5,000,000 for grants and \$2,000,000 for administration costs. NHPRC asked COSHRC members to continue writing or visiting their Congressman and Senators. Five million for grants is the minimum recommended by the Senate. COSHRC voted to change its name to the Council of State Archivists (COSA)

effective October 1st. Their website will also change. The new U.S. Archivist, Dr. Allen Weinstein, attended the NAGARA meeting.

Teague gave an update on Archives Week. The Theme for 2005 is "Sense of Place." Winter is going to talk to Gretchen Haney, who designed last year's poster. The poster will be updated for this year. The Committee will ask KCA to fund the printing of the posters. The Archives Week Committee will work on sample press releases and proclamations. Bell said the Archives Week Committee would like to recommend that the SHRAB present the Clark Award to Jim Klotter and present a Certificate of Advocacy to Harold Barker. Bell is going to speak with Jerry Carlton, manager of the Local Records Program, to see if there are any other local officials that warrant receiving a Certificate of Advocacy. Bell will communicate back with SHRAB if other Certificates are to be awarded this year. The Archives Week Committee agreed that rather than giving out so many awards, it would be better to have a spotlight feature in the Archives Week and SHRAB websites, which would recognize archival programs for their efforts. The spotlight feature would be done as deemed warranted throughout the year. The Archives Week Committee will have an assessment meeting, after Archives Week, in conjunction with the next SHRAB meeting on October 26th.

Bell made a motion to present the Thomas D. Clark Award to Jim Klotter and to present a Certificate of Advocacy to Harold Barker. Winter seconded. Motion carried unanimously.

Teague said the SHRAB will submit a two year administrative support grant proposal for \$20,000 to National Historical Publications and Records Commission (NHRPRC) by September 1st. This grant will support the SHRAB's administrative costs, meetings, SAA workshops, a basic archives workshop, and completion of the video. The video script outline is still in the works.

Discussion was held on the Strategic Plan update. At the last SHRAB meeting, each board member was assigned a goal from the Strategic Plan, to work on the action steps for that goal. The Board members reviewed the action steps and discussion was held. Revisions made to the action steps will be submitted to Teague, and she will compile the revisions and distribute them by e-mail to SHRAB members. The final revision to the Strategic Plan will be sent to NHPRC at a later date.

Belding said that the Capital Planning Advisory Board will be meeting on August 26th. Funding for KDLA's building addition request will be considered. This request is endorsed by the Kentucky Library Association. Belding expressed concern that there were a lot of projects in the 2003 Capital Planning cycle to be considered by the Legislature in 2004, but that they were not considered. The projects were then carried forward to the 2005 session of the budget and approved for funding, but were forward funded. This means the projects were delayed in funding until the next cycle. The money will have to come out of this cycle's budget coming up.

The Folklife Festival is September 15th-17th.

Belding asked Board members to give some thought for recommendations to fill the vacancies on the SHRAB to represent northern and western Kentucky.

Bell made a motion that draft resolutions be made in honor of Dr. Clark, Dr. Baldwin and Dr. Mulligan in appreciation for service as former members of the SHRAB. Greene seconded the motion. Motion carried unanimously.

The next meeting is scheduled for October 26th.

There being no further business to discuss, the meeting adjourned.

